



Beijing Institute of Technology

FACT SHEET

For Exchange Program Students

ACADEMIC CALENDAR

Fall Semester Early September — middle of January

Spring Semester Late February — late June

*Exact dates of each semester will be given when the official BIT academic calendar is confirmed. Please refer to the information on the Admission Notice for the dates of registration at BIT.

NOMINATION & APPLICATION

Eligibility

1. Must be a currently enrolled university student (grade two or above);
2. Complete 2 semesters at home university;
3. Non-Chinese citizen.

Nomination

Exchange coordinator of home university needs to download the nomination form (Attachment 1) and send it to BIT exchange admission officer by email after filling.

Nomination Deadline

Nomination deadline for fall semester: May 15th

Nomination deadline for spring semester: November 15th

Application Time

Application for fall semester: Mar.1st - June 1st of the same year

Application for spring semester: Oct.15th - Dec 1st of the previous year

Application & Supporting Documents

1. Please apply online by visiting <http://apply.isc.bit.edu.cn>, and upload materials below:
 - (1) photo page of passport (students are required to upload a passport with validity at least 6 months after the end of study at BIT);
 - (2) Transcripts at home university (English/Chinese version with signature and/or seal by home university);
 - (3) Proof of language proficiency;



- a) IELTS \geq 6.0 or TOFEL \geq 85 or equivalent qualification for attending English-taught programs (No requirement for native speakers)
- b) HSK5 or above or equivalent qualification for attending Chinese-taught programs (Official test results required)
- c) No HSK level is required for attending intensive Chinese Language program
- d) English assessments conducted by universities is acceptable.

*However, please note that during our interview, we will still evaluate the student's English proficiency. If the interviewer believes that the student cannot communicate effectively in English, the student may still be rejected, as we need to ensure that they can successfully learn in an English-speaking environment.

- (4) One letter of recommendation by home university lecturer or professor in relevant school;
 - (5) Statement of purpose clearly indicating duration and purpose of study, preferred technical work or experience, academic background, personality, hobby, etc. with a minimum of 1000 words;
 - (6) ID photo with white background;
 - (7) Physical Examination Record for Foreigner (Download from <http://isc.bit.edu.cn/> → Resources → Download);
 - (8) Financial guarantee letter (only necessary when applicants get further notice from admission officer);
 - (9) Non-criminal record (only necessary when applicants get further notice from admission officer).
 - (10) Self-Introduction Video File (**Format** requirements: MP4, **size** must not exceed 50MB; the **video content** should include name, nationality, current institution and grade, name of the major you are applying for, language of instruction, and duration of study, etc.).
- 2. Students for undergraduate study shall apply as a “general visiting student” and students for graduate study shall apply as a “senior visiting student” under exchange program. For Intensive Chinese Language Program, students shall also apply as a “general visiting student”.
 - 3. Applicants will get the email notice about paying the application fee RMB 500 (non-refundable) online when the first review of application is passed.
 - 4. Applicants may need to upload more supporting documents if they receive further notice.
 - 5. The admission letter will be sent in electronic form to the student's email and their BIT account. The DQ form/JW202 form will be sent in a separate email to the student. According to the latest regulations, students no longer need hard-copy documents to apply for a visa.

PREPARATION BEFORE ARRIVAL



Visa application

All students are required to apply for Student Visa (X1/X2) at Chinese Embassy or Consulate in your country with your passport, Admission Letter and DQ/JW202 Form. Any other type of visa is not accepted.

Insurance

All students MUST purchase the Comprehensive Insurance at BIT.

| | |
|-----------------------|--|
| Name of the insurance | Comprehensive Insurance for Foreign Students in China |
| Company | Unichina International Insurance brokers (Beijing) Co.,Ltd |
| Website | www.lxbx.net |
| Insurance Plan | Package 800 for International Students |
| Premium | 400 RMB for half year, 800 RMB for one year |

Accommodation

The dormitory location will be arranged based on the student's major, either at the Liangxiang Campus or the Zhongguancun Campus.

Students do not need to book in advance on the website. After arriving at the school for registration, a teacher will arrange accommodations for them.

Regarding the detailed information, please refer to [accommodation page](#).

Exchange students are allowed to choose either accommodation provided by university or find an apartment outside on your own.

Estimated Costs

| | |
|--------------------------|--|
| Application fee (online) | CNY 500 |
| Health insurance | CNY 400 for half year, CNY 800 for one year |
| Accommodation fee | <u>Zhongguancun campus</u> 2 people shared room: CNY1,350/month 3 people shared room: CNY1,200/month 4 people shared room: CNY900/month |



| | |
|---------------------------|---|
| | <u>Liangxiang campus</u> 2 people shared room: CNY900/month 3 people shared room: CNY700/month 4 people shared room: CNY 500/month |
| Average cost of food | CNY1000-1500/month |
| Visa (for X1 holder only) | CNY 400 |

UPON ARRIVAL

Courses Available

1. English-taught programs for exchange in undergraduate study (Attachment 2)
2. English-taught programs for exchange in graduate study (Attachment 3)
3. Intensive Chinese Language (Attachment 4, 5)

Reminder:

For **major programs**:

1. The course schedule will be sent to students by email right before the start of each semester. Please notice that the course information provided herein may be subject to change before course registration.
2. Some courses may have limited enrollment.
3. Courses in MBA program are only limited to graduate students with MBA background.
4. Exchange students could only choose courses within the relevant school.
5. Chinese language course (4 credits) for beginners will be offered to exchange students choosing major study each semester. Students are free to register if there is no time conflict with other courses.

For **Intensive Chinese language programs**:

1. This is a standalone program worth 20 credits. If you choose this program, you will not be able to select any major programs.
2. Undergraduate, master's, and doctoral students can all choose this program.

* Feel free to consult with the admission officer if you need any details of courses.



Transcripts

Transcripts will be sent to students at the beginning of the following semester after exchange:

| Exchange period | Transcripts will be sent in |
|-----------------|-----------------------------|
| Fall semester | March or April |
| Spring semester | September or October |

Registration

Students must arrive at BIT by the registration deadline. Late arrivals will not be accepted, regardless of the reason.

NOTICE

For detailed information, please visit our StudyinBIT website: <http://isc.bit.edu.cn>;

International Exchange Students Website:

<https://isc.bit.edu.cn/admissionsaid/essap/internationalexchange/index.htm>

ATTACHMENTS

Attachment 1: 2025 Nomination for BIT

Attachment 2: For Undergraduates_BIT English-taught Program

Attachment 3: For Graduates_BIT English-taught Program

Attachment 4: (4 credits) BIT Intensive Chinese Language courses for Exchange Major Program

Attachment 5: (20 credits) BIT Intensive Chinese Language Program for Exchange Students

ADMISSION OFFICER

Ms. Zhengyang Cai (Ulrica)

Email: incoming_exchange@bit.edu.cn

Tel: +86 10 6891 0992

Office of International Students

Website: <http://isc.bit.edu.cn>

Address: Building 14, No.5, South Zhong Guan Cun Street, Haidian District

Beijing 100081 P.R.China