Registration Procedures for the TUC RCP Graduate Courses

Step 1: Internal check from home University Studies Coordinator

The home University* Graduate Studies Coordinator or Doctoral Supervisor verifies that interested student(s) fulfill the following criteria:

- Student(s) must be enrolled in a graduate program (Master or Doctoral) of study at home University.
- Academic Supervisor's permission to take course(s) from TUC (i.e., Technical University of Crete), if needed.
- Relevant study/research background to the TUC RCP graduate course(s) selected.
- Student must meet the language requirements of the English-speaking programme of study they participate in or as defined by their home University.

Step 2: Registration to TUC Course(s)

Home University Graduate Studies Coordinator or Doctoral Supervisor contacts the Instructor of the TUC RCP graduate course(s) at TUC regarding the student(s) application details.

- **Availability and number of students:** Home University's Graduate Studies Coordinator or Doctoral Supervisor communicates with the corresponding course(s) Instructor(s) at TUC to determine the availability of the course during the semester of interest and the maximum number of EURECA-PRO students who can register for the course. The *minimum number* of registered students for a course to run is *five (5)*.
- **Student selection criteria:** Home University's Graduate Studies Coordinator or Doctoral Supervisor defines eligibility of graduate student(s) to include a TUC Grad RCP Course to their plan of study as approved by the graduate student(s) home University.
- **Prerequisite courses:** check if any prerequisites are listed in the corresponding TUC RCP Grad Course outline (also in EURECA-PRO Moodle LMS).
- **Registration procedure:** first, comply with the typical registration procedures at home University; then, mass enrollment of registered students to the course(s) on EURECA-PRO Moodle LMS, after direct communication between the home University's Graduate Studies Coordinator or Doctoral Supervisor and the corresponding course's Instructor(s).
- **Registration fees:** handled by the home University, per program of study requirements.
- Student monitors the course announcements on the EURECA-PRO Moodle LMS

Step 3: Course Attendance and Completion

Each student participates in and fulfills all requirements related to the TUC RCP graduate course(s), either through online (teleconference) or through physical presence at TUC.

- Prior to final grading, each student evaluates the Instructor's performance and the overall course(s) through TUC's course evaluation system.
- Upon completion of the TUC RCP graduate course(s):
  - Each student is notified of the course(s) grades and overall assessment through the course page on EURECA-PRO Moodle LMS.
  - The Graduate Studies Coordinator or Doctoral Supervisor of the student's home University is notified by the Instructor of the TUC RCP graduate course(s) of the student's grades.

---

* *Home University*: the Higher Education Institution where the student is originally registered at.

Winter Semester 2024

- **First day of Graduate TUC classes: Monday, October 14th, 2024**

1. School of Chemical and Environmental Engineering (CHENVENG)

#	Course	Instruction Days/Times (CEST)	TUC Professor(s)	E-mail	Moodle Link
10	Solid and Toxic Waste Management	**Fridays, 17:00-20:00**	A. Giannis	agiannis@tuc.gr	https://moodle.eurecapro.tuc.gr/course/view.php?id=81
11	Applied Mathematics for Environmental Engineers	**Thursdays, 17:00-20:00**	T. Daras	tdaras@tuc.gr	https://moodle.eurecapro.tuc.gr/course/view.php?id=82
12	Design of Sustainable Energy and Mobility Systems	**Mondays, 17:00-20:00**	T. Tsoutsos	ttsoutsos@tuc.gr	https://moodle.eurecapro.tuc.gr/course/view.php?id=83
13	Climate Change and Greenhouse Gas Emissions	**Thursdays, 14:00-17:00**	M. Lazaridis	mlazaridis@tuc.gr	https://moodle.eurecapro.tuc.gr/course/view.php?id=84

2. School of Architecture (ARCH)

Course	Instruction Days/Times	TUC Professor(s)	E-mail	Moodle Link
18 Regional planning	**Wednesday, 16:00-18:00**	D. Dimelli	ddimelli@tuc.gr	https://moodle.eurecapro.tuc.gr/course/view.php?id=67