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Tasks and Regulations of the University Council for the Education Quality Assurance System

1. The University Council for the Quality Assurance System in Education, hereinafter referred to as 'the Council', is appointed by the Rector for the term of office of the University's single-member bodies.
2. The Council comprises: the Rector's Representative for the Quality Assurance System in Education, the representatives of the heads/directors of basic and university-wide units for the Quality Assurance System in Education, the Director of the College of Studies (KS) or a representative of the KS designated by him, the Director of the Centre for Student Services (COS) or a representative of the COS designated by him or her, the Director of the Doctoral School (SD) or a representative of the SD designated by him or her, and representatives of undergraduates and doctoral students. Representatives of undergraduates and doctoral students are appointed for the term of office of the Student Council and the Doctoral Students' Council, respectively.
3. The Chair of the Council is the Rector's Representative for the Education Quality Assurance System.
4. The legal basis for the Council's activities is: the Senate resolution on the introduction of the Education Quality Assurance System at the Silesian University of Technology and the Council's rules of procedure.
5. The Council's tasks include the supervision and coordination of work relating to the implementation, operation and improvement of the Education Quality Assurance System, and in particular:
   1) supervising and coordinating the achievement of the QAS's objectives,
   2) promoting quality-enhancing initiatives relating to the teaching process and motivational measures for academic, technical and administrative staff,
   3) assessing the degree of implementation and operation of the Education Quality Assurance System in constituent units and university-wide bodies on the basis of annual reports on reviews of the System's operation, drawn up by the relevant representatives for the Education Quality Assurance System.

Rules of Procedure of the Council:

1. Council meetings are convened by the Rector's Representative for the Education Quality Assurance System or at the request of at least seven council members as required, but no less than twice a year.
2. Notice of the meeting is sent electronically to all Council members at least 7 days before the date of the meeting.
3. In the absence of the Rector's Representative for the Education Quality Assurance System, the Council's proceedings are chaired by a person appointed by him from among the Council members.
4. The Council takes decisions by a simple majority of votes, provided that more than half of its members are present.
5. In the absence of the representative of the head of a basic unit or the director of a university-wide unit responsible for the Quality Assurance System in Education, a delegated member of the relevant committee for the Quality Assurance System in Education may attend Council meetings in an advisory capacity only.
6. Decisions and resolutions adopted are communicated to Council members absent from the meeting in question and are not subject to challenge.
7. An administrative staff member designated by the Vice-Rector for Student Affairs and Education shall attend Council meetings in the role of secretary.
8. Persons with an advisory role may attend Council meetings at the invitation of the Chair of the Council.
9. The Council has the right, by secret ballot and by a simple majority of votes, to decide to submit a motion to the Rector to dismiss a Council member on the grounds of their failure to fulfil their duties as a Council member properly.