

## KARTA PRZEDMIOTU

Nazwa przedmiotu: Fundamentals of Management

Nazwa w języku polskim: Fundamentals of Management

Nazwa w języku angielskim: Fundamentals of Management

### Dane dotyczące przedmiotu:

Jednostka oferująca przedmiot:

Wydział Organizacji i Zarządzania

Przedmiot dla jednostki:

Politechnika Śląska

Poziom i forma studiów:

I st., studia stacjonarne

Cykl dydaktyczny:

semestr letni, 2021/2022

Koordynator przedmiotu cyklu:

Olga Zavydivska

### Domyślny typ protokołu dla przedmiotu:

EGZ

### Język wykładowy:

English

### Strona WWW:

<https://platforma2.polsl.pl/roz/course/view.php?id=369>

### Punkty ECTS

3

### Skrócony opis:

The course objectives are as follows:

1. Understanding the essence and mechanisms of the organization's functioning.
2. Understanding the nature and mechanisms of the management process.
3. Understanding the role and tasks of the manager in the management process.
4. Gaining the knowledge of basic instruments of diagnosis and management problems solving.
5. Acquiring the ability to diagnose and analyze management problems

### Opis:

Lectures:

1. Management process. Management functions. Management as a scientific discipline. Development of management sciences. Schools of Management.
2. Organization and its environment. Organization models. Social structure of the organization.
3. Manager as the implementer of the management process. Making management decisions.
4. Human resource management.
5. Change management.
6. Strategy and strategic planning.
7. Contemporary problems of enterprise management. Knowledge creation in the organization and innovation management. Modern concepts and management methods.

Projects:

1. Organization's environment.
2. Organization project management.
3. Implementing of functions of management.
4. Work design.
5. Change management.
6. Organizational culture.
7. Employee improvement.

### Literatura:

1. Donnelly J. H. , Gibson J. L. , Ivancevich J. M. (1992), Fundamentals of management, IRWIN, Homewood-Boston, USA
2. Stoner J. A. F., Freeman R. E., Gilbert D. R.(1994) Management, Pearson, USA.
3. Aleksander A, Stachowicz-Stanusch A. (2018), The Role of Values in Human Resources Diversity Management in an Innovative Enterprise, [w:] (red.) Rakowska A., Unlocking the Potential of Employees in the Context of Organizational Diversity, ToKnowPress, Bangkok, Celje, Lublin, ss. 85-113.
4. Aleksander A., Stachowicz-Stanusch A. (2017), Development of managerial competences of the future – shaping curricula for higher education, Kwartalnik Naukowy Organizacja i Zarządzanie, 3 (39)/2017, ss. 93-112.

**Efekty uczenia się:**

1. A student knows and understands different types of organizational structures and their elements, understands the main principles of their functioning, including the nature of their relations with the environment.
2. A student knows and understands the conditions of the process of choosing and using contemporary tools of diagnosis and solving of management problems, knows how to define the principles of management activities.
3. A student knows and understands the roles and skills of the manager, basic management styles, as well as the decision making process, including group problem solving methods.
4. A student can properly use the basic instruments of diagnosis and solving of management problems.
5. A student can implement management functions in the conditions of any business unit.
6. A student is prepared to manage teams and organizations, using appropriate communication tools and motivation methods.

**Metody i kryteria oceniania:**

Final exam, case study - project

**Praktyki zawodowe:**

The subject is not directly related to professional practice.

## SYLLABUS

**Name: Fundamentals of Management**

**Name in Polish: Fundamentals of Management**

**Name in English: Fundamentals of Management**

### Information on course:

**Course offered by department:** Faculty of Organisation and Management  
**Course for department:** Silesian University of Technology  
**Study level and form:** Bachelor's degree, Full-time  
**Term:** summer semester 2021/2022  
**Coordinator of course edition:** Olga Zavydivska

### Default type of course examination report:

EGZ

### Language:

English

### Course homepage:

<https://platforma2.polsl.pl/roz/course/view.php?id=369>

### ECTS

3

### Short description:

The course objectives are as follows:

1. Understanding the essence and mechanisms of the organization's functioning.
2. Understanding the nature and mechanisms of the management process.
3. Understanding the role and tasks of the manager in the management process.
4. Gaining the knowledge of basic instruments of diagnosis and management problems solving.
5. Acquiring the ability to diagnose and analyze management problems

### Description:

#### Lectures:

1. Management process. Management functions. Management as a scientific discipline. Development of management sciences. Schools of Management.
2. Organization and its environment. Organization models. Social structure of the organization.
3. Manager as the implementer of the management process. Making management decisions.
4. Human resource management.
5. Change management.
6. Strategy and strategic planning.
7. Contemporary problems of enterprise management. Knowledge creation in the organization and innovation management. Modern concepts and management methods.

#### Projects:

1. Organization's environment.
2. Organization project management.
3. Implementing of functions of management.
4. Work design.
5. Change management.
6. Organizational culture.
7. Employee improvement.

### Bibliography:

1. Donnelly J. H. , Gibson J. L. , Ivancevich J. M. (1992), Fundamentals of management, IRWIN, Homewood-Boston, USA
2. Stoner J. A. F., Freeman R. E., Gilbert D. R. (1994) Management, Pearson, USA.
3. Aleksander A, Stachowicz-Stanusch A. (2018), The Role of Values in Human Resources Diversity Management in an Innovative Enterprise, [w:] (red.) Rakowska A., Unlocking the Potential of Employees in the Context of Organizational Diversity, ToKnowPress, Bangkok, Celje, Lublin, ss. 85-113.
4. Aleksander A., Stachowicz-Stanusch A. (2017), Development of managerial competences of the future – shaping curricula for higher education, Kwartalnik Naukowy Organizacja i Zarządzanie, 3 (39)/2017, ss. 93-112.

**Learning outcomes:**

1. A student knows and understands different types of organizational structures and their elements, understands the main principles of their functioning, including the nature of their relations with the environment.
2. A student knows and understands the conditions of the process of choosing and using contemporary tools of diagnosis and solving of management problems, knows how to define the principles of management activities.
3. A student knows and understands the roles and skills of the manager, basic management styles, as well as the decision making process, including group problem solving methods.
4. A student can properly use the basic instruments of diagnosis and solving of management problems.
5. A student can implement management functions in the conditions of any business unit.
6. A student is prepared to manage teams and organizations, using appropriate communication tools and motivation methods.

**Assessment methods and assessment criteria:**

Final exam, case study - project

**Practical placement:**

The subject is not directly related to professional practice.