

Dear Colleagues,

The Scientists' Night of the Silesian University of Technology is the largest popular science event dedicated nonscientific audience organized by the entire community of the Silesian University of Technology. Every year it is interesting and exciting experience for a large group of visitors of all ages. That is why we would like to invite you to share this experience with us this year and join our crew. We are aware that it is an additional work and a lot of effort for you, so we are very keen on improving our cooperation to make this event even more interesting and well-organized.

After two years related to the epidemic situation in Poland and on-line work, we decided at this stage that this year's edition of the Scientists' Night of the Silesian University of Technology 2022 will take place on October 8, 2022 /i.e. Saturday/ from 15:00-22:00 in **the stationary form**. Therefore, we would like to invite you to propose stationary activities /workshop, lecture, competitions/ live in the building of your Faculties together with your Polish coworkers and students. If you want to propose on-line lecture it would be possible to do it as video at YouTube channel of the Silesian University of Technology. All the activities should be proposed via on-line form here: <https://forms.office.com/r/D11eJ2vshe> till 15 May 2022.

Based on the experience of last year, as the event organizer, we would also like to recommend several guidelines for the organization of activities carried out during the Scientists' Night 2022. They result from the epidemic situation in Poland, administrative procedures that we are guarded by as event organizers, for financial reasons /Scientists' Night it is financed only from sponsorship funds/, and due to organizational and logistic activities that must be maintained in connection with any applicable COVID-19 restrictions.

We would be grateful if you read the following points and apply them in the activities you prepare during the next Scientists' Night.

1. We suggest planning activities on a new subject and substantive scope in relation to the activities presented in previous editions of the Scientists' Night. This year we would like to present „eco-science” as far as it is possible in your field.
2. We would like to ask you for the titles of the events consistent with their substantive content and, if possible, avoid ambiguous titles /the audience of the shows are mainly children and youth/.
3. Due to the necessity to simplify the coordination of events, please propose relatively large events /going beyond single stands/.
4. We suggest that all stationary activities /workshop/:
 - ✓ have the indicated number of participants of no more than 12 due to the work safety reasons at SUT;
 - ✓ took place without food products due to the fact that the Silesian University of Technology is responsible for any health problems of the participants resulting from the use of food that is part of the workshop;
 - ✓ took place in compliance with the currently applicable sanitary regime /disinfection of hands, temperature measurement, keeping distance, masks, immediate leaving the

building by participants after the workshop, breaks between workshops, airing the room/;

- ✓ were directly supported by no more than 5 scientists /together with the coordinator/. The given number of people serving the workshop indicated in the form is binding. This means that only this number of people will be taken into account by the organizer for catering and the number of T-shirts.

5. On the day of the event, this year we would like to organize additional meeting with the candidate for studies at SUT, which will take place at the Education and Congress Center from 12:00 to 14:45. This new activity preceding the Scientists' Night of the Silesian University of Technology, proposed in the form of faculty stands, will be a form of promotion of faculty, as well as an indication of popular science classes that are directly related to the field of study, and in which the candidate will be able to participate during the Scientists' Night from 3 p.m. This activity will have separate coordinator at your Faculty.

6. In accordance with internal university regulations, please keep the deadline for sending cost estimates and information on issuing ZP applications. Please note that we only settle invoices issued to the Silesian University of Technology, ul. Akademicka 2A, 44-100 Gliwice, VAT no: 631-020-07-36 with the date after issuing the ZP application. The Science Popularization Center is not financially responsible for invoices issued with a date preceding the approval of the ZP application. The deadline for submitting invoices at the Science Popularization Center is October 31 2022. Invoices issued after the event will not be paid.

7. To enable the creation of an efficient system for the participant's movement around the event, we are preparing the Researchers' Night program 2022. Therefore, the event location should be indicated to the organizer by July 31 2022 at the latest.

8. The number of people directly serving the activity is limited to 5 /together with the coordinator/. The given number of people servicing the activity indicated in the form is binding. This means that only this number of people will be taken into account by the organizer for the number of t-shirts and catering.

9. The number of volunteers is unlimited. Please help us find volunteers /only adults/ to support the event. Registration of volunteers will be available on the website: www.nocnaukowcow.com.pl/wolontariusz between June and September this year. This will increase the comfort of participation in the event for all visitors and maintain order at the university during the event.

10. In the application form, please provide your mobile phone number, which will make it easier for us to contact you in organizational matters.

Do not hesitate to contact us in case of any questions.

I hope to meet you at our event in October,

best regards

Aleksandra Ziemińska-Buczyńska,

Science Popularization Center SUT

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