

RULES FOR DOCTORAL CANDIDATES OF THE JOINT DOCTORAL SCHOOL MOBILITY UNDER THE ERASMUS+ PROGRAMME IN YEAR 2026

1. PhD Candidates enrolled in the Joint Doctoral School may apply for internship mobility under the Erasmus+ programme.
2. PhD Candidates prepare a Learning Agreement for Traineeships (LA) under the supervision of their academic supervisor.
3. Recruitment for PhD Candidates' participation in the Erasmus+ programme mobility takes place at the Joint Doctoral School twice a year:
 - **spring recruitment** – March, complete applications must be submitted by 27/02/2026 at the latest
 - **autumn recruitment** – October, complete applications must be submitted by 30/09/2026 at the latest
4. PhD Candidates should submit the following application documents in electronic form to SD-Erasmus@polsl.pl :
 - a) application for departure (PhD Student Application Form)
 - b) agreement on the internship programme signed by the host institution (Learning Agreement for Traineeships)
 - c) supervisor's opinion
5. Application documents are evaluated by the Qualification Committee. The Committee evaluates application documents in two stages: a formal evaluation verifies the completeness and timeliness of the documentation and the required confirmations, while a substantive evaluation covers the relationship between mobility and the individual research plan and the quality of the mobility plan. Candidates who obtain the minimum number of points are eligible to participate in the programme according to their ranking within the available limit of places in the spring and autumn recruitment rounds. If the number of places increases, subsequent candidates from the reserve list will be eligible according to their ranking.
6. Incomplete or incorrectly prepared application documentation is grounds for rejection of the application by the Qualification Committee without substantive evaluation.
7. Priority in receiving a grant for travel is given to PhD Candidates who did not participate in the Erasmus+ mobility programme in the previous calendar year.
8. PhD Candidates are required to settle their accounts related to their Erasmus internship stay at the International Mobility Office, the section of the International Relations Office.
9. The scholarship awarded under the Erasmus+ programme is supplementary in nature and is intended to cover additional costs related to travel and stay at a foreign university. The scholarship is a lump sum, and its amount depends on the country of the host institution and the length of stay. Scholarship rates are available on the website of the International Mobility Office, the section of the International Relations Office.
10. The payment of national scholarships to which the PhD Candidates became entitled before departure will continue during the PhD Candidates's stay at a foreign university.
11. The Erasmus+ scholarship will be paid in two instalments: 90% and 10% (the first instalment after signing the agreement and the second after settling the trip) in the form of a transfer to the account provided by the PhD Candidates. Scholarships from the Erasmus+ programme are paid in EUR by the International Mobility Office.
12. No later than 14 days after the end of their stay at the partner university, PhD Candidates are required to send the Learning Agreement for Traineeships - part after mobility signed by the host institution to SD-Erasmus@polsl.pl (with the subject line: after mobility) and to the International Mobility Office.
13. Once the above conditions have been met, the scholarship will be settled financially. Failure to meet the above conditions may constitute grounds for the SUT to demand the return of part or all of the scholarship received.
14. The SUT does not provide insurance or accommodation for the duration of the stay at the host university.
15. If the scholarship is paid and the trip is not completed, the programme participant is obliged to immediately return the full amount of the scholarship received.
16. Each mobility can only be carried out and financed within the framework of one project. It is not possible to use several sources of funding for the same mobility at the same time.

In order to ensure the quality of mobility and to provide participants with the opportunity to acquire the competences identified as key for the Erasmus+ programme, doctoral students may not carry out mobility in their country of origin or in another country where the official language is their mother tongue, despite the fact that they study at a university located in a country other than their country of origin or mobility.