



Politechnika  
Śląska

# Legal Monitor of the Silesian University of Technology

item 1095

## RESOLUTION 43/2023 OF THE SENATE OF THE SILESIAN UNIVERSITY OF TECHNOLOGY of 25 September 2023

### on the introduction of the Regulations for the award of the doctoral degree

Pursuant to Article 192(2) of the Act of 20 July 2018. – Law on Higher Education and Science (consolidate text, Journal of Laws of 2023, item 742, as amended) and Article 179 of the Act of 3 July 2018. - Introductory Provisions for the Law on Higher Education and Science (consolidated text, Journal of Laws 2018, item 1669, as amended), the Senate of the Silesian University of Technology decides as follows:

#### § 1

The Regulations for the award of the degree of doctor as defined in the Attachment to the present Resolution are introduced.

#### § 2

1. Doctoral dissertation proceedings initiated and not completed before 1 October 2019 shall be conducted in accordance with the current regulations, i.e. on the basis of the Act of 14 March 2003 on academic degrees and academic title and degree and title in art and implementing acts issued on its basis, except that:
  - 1) committees appointed by the Faculty Councils to proceed doctoral programmes shall retain their powers, with the proviso that the powers in respect of committees vested in the Faculty Council shall be assumed by the competent Discipline Council accordingly,
  - 2) the degree shall be conferred in the fields and disciplines specified in the Regulation of the Ministry of Education and Science of 11 October 2022 on scientific fields and disciplines and art disciplines (Journal of Laws 2022, item 2202), in which the Silesian University of Technology has the appropriate qualifications.
2. Doctoral dissertation proceedings not concluded by the date indicated in the Introductory Provisions of the Act - Law on Higher Education and Science shall be closed as of that date by means of an administrative decision in the form of a resolution of the competent Discipline Council. The relevant Discipline Councils shall take decisions by 31 January of the following year.
3. Proceedings for the conferment of the degree of doctor are conducted pursuant to the Act of 20 July 2018 - Law on Higher Education and Science and internal legal acts. In matters not regulated in the Act, the provisions of the Act of 14 June 1960 – Code of Administrative Procedure (Journal of Laws of 2023, item 775, as amended) shall apply accordingly.

#### § 3

Resolution No. 20/2022 of the Senate of the Silesian University of Technology of 25 April 2022 on the introduction of the Regulations for the award of the doctoral degree (Legal Monitor of the Silesian University of Technology of 2022, item 317, as amended) is repealed.

#### § 4

The resolution comes into force on 1 October 2023.

**Rector of the SUT: A. Mężyk**

**Translated by: M. Sokołowska (nr TP/1509/05)**

## Regulations for the award of a doctoral degree

### General provisions

#### § 1

1. The present Regulations define the procedure and for the award of the doctoral degree.
2. The doctoral degree is awarded in two types of proceedings:
  - 1) As part of education within doctoral studies and in doctoral school,
  - 2) in extracurricular mode.
3. The terms used in the present Regulations shall mean:
  - 1) Act– the Act of 20 July 2018. – Law on Higher Education and Science (consolidated text, Journal of Laws 2023, item 742, as amended),
  - 2) council– relevant discipline council,
  - 3) candidate - an applicant for the award of a doctoral degree,
  - 4) degree - doctoral degree,
  - 5) PRK - Polish Qualifications Framework (pl. Polskie Ramy Kwalifikacji),
  - 6) POL-on - Integrated Information System for Higher Education and Science "POL-on",
  - 7) RDN - Council for Scientific Excellence (pl. Rada Doskonałości Naukowej).
  - 8) k.p.a. – Act of 14 June 1960 – Code of Administrative Procedure (consolidated text, Journal of Laws 2023, item 775, as amended).

#### § 2

1. A candidate for the degree can be a person who:
  - 1) commenced doctoral studies before the 2019/2020 academic year and is applying for a degree under the provisions of the Act,
  - 2) has begun their training at the doctoral school,
  - 3) applies for an extracurricular degree.
2. The candidate for the degree shall meet the following requirements:
  - 1) holds a professional degree of Master of Science/Arts, Master of Engineering or equivalent or:
    - a) holds a diploma certifying successful completion of studies abroad conferring the right to apply for the award of a degree in the country in whose higher education system the university which issued it operates,
    - b) holds a diploma recognised as equivalent to a Polish diploma and a professional title which allows the candidate to use the relevant Polish professional title,
    - c) in an exceptional case, justified by the highest quality of academic achievement, is a graduate of a first-cycle programme or a student who has completed the third year of a unified master's programme,
  - 2) has attained the learning outcomes for the qualification at the level 8 of the PRK, whereby the learning outcomes for the knowledge of a modern foreign language are confirmed by a certificate or diploma certifying the knowledge of that language at a proficiency level of at least B2. The list of certificates confirming knowledge of a modern foreign language valid at the Silesian University of Technology is attached as Attachment no. 7 to the present Regulations. In case of a candidate who does not have an appropriate certificate or diploma of completion of studies, the entity awarding the doctoral degree may conduct an examination confirming knowledge of a modern foreign language at the B2 level. In case of candidates referred to in point 1 (1), learning outcomes in the field of knowledge of a modern foreign language are confirmed in accordance with the existing rules.
  - 3) has a track record of at least:
    - a) one scientific article published in a scientific journal or in peer-reviewed proceedings from an international conference, which in the year of publication of the article in its final form were included

- in the ministerial list of scientific journals and peer-reviewed proceedings of international conferences, or
  - b) one scientific monograph published by a publishing house which, in the year of publication of the monograph in its final form, was included in the ministerial list of publishing houses, or
  - c) one chapter in the monograph referred to in point (b), or
  - d) an artistic work of significant importance.
3. For proceedings initiated until 31 December 2021, the minimum output also includes:
- 1) scientific articles published in scientific journals or peer-reviewed proceedings of international conferences included in the ministerial list of scientific journals, even if the article was published before the date of publication of that list; articles published before 1 January 2019 in scientific journals which were included in either Part A or Part C of the current ministerial list of scientific journals or were included in Part B of this list will also be counted; in the case of Part B, only scientific articles awarded at least 10 points for publication will be counted,
  - 2) scientific monographs published by a publishing house included in the ministerial list of publications, even if the monograph was published before the date of publication of that list, or published by an organisational unit of an entity whose publishing house is included in the list in question.
4. In case of multi-author publications, the candidate shall attach to the application for the award of the degree a statement of the individual percentage and substantive contribution of all co-authors in the creation of the collective work. Where, for reasons beyond the control of the candidate, it is not possible to obtain statements from the co-authors, the candidate shall include a statement from one of the following persons: the dissertation editor, first author, corresponding author, project leader or team leader.

### **Dissertation Supervision**

#### **§ 3**

- 1. For a candidate referred to in § 2 (1) (1) and (2), the appointment or change of a dissertation supervisor(s) or a dissertation supervisor and an assistant dissertation supervisor shall be made in accordance with the rules defined in the Regulations of the Joint Doctoral School, whereby in respect of a candidate referred to in § 2 (1) (1), a dissertation supervisor(s) or a dissertation supervisor and an assistant dissertation supervisor shall be appointed within 2 months of the submission of such an application.
- 2. For the candidate referred to in § 2, section 1, pt. 3, the appointment of the dissertation supervisor(s) shall be made by a resolution of the Council, upon the request of the candidate submitted to the Chairperson of the Council before the commencement of the proceedings for the award of the degree. The candidate is obliged to attach to the application the candidate's sheet, constituting Attachment No. 2 to the present Regulations, together with documentation confirming the information contained therein. Upon justified request of the dissertation supervisor or the candidate, the Council may change the dissertation supervisor.
- 3. The supervisor may be a person with at least the degree of a habilitated doctor, while an assistant dissertation supervisor may be a person with at least a doctoral degree. The supervisor may also be a person who does not meet the conditions specified in the first sentence and is an employee of a foreign university or a scientific institution, if the council finds that the person has significant achievements in the field of scientific issues covered by the doctoral dissertation.
- 4. An opinion on a doctoral dissertation prepared in extracurricular mode of proceedings shall be prepared by the supervisor(s) within two months from the date of its submission for review.

### **Verification of learning outcomes**

#### **§ 4**

- 1. A candidate who has completed doctoral studies commenced before the academic year 2019/2020 and a candidate who has completed training in a doctoral school shall be considered to have achieved the learning outcomes for a qualification at PRK level 8 typical of qualifications obtained within the higher education and science system.
- 2. The candidate referred to in § 2, section 1, point 3, is subject to verification of their fulfilment of the requirements for possession of specific learning outcomes for the qualification at PRK level 8 according to the principles defined in § 5.
- 3. The Council appoints a committee for the verification of learning outcomes for qualifications at PRK level 8 in matters relating to section 2.
- 4. The committee referred to in section 3 shall be composed of at least 3 persons holding the title of professor or the degree of habilitated doctor in the scientific discipline corresponding to the subject of the planned doctoral

dissertation. Members of the committee cannot be persons about whom there are justified doubts as to their impartiality, in particular the dissertation supervisor(s) or supervisor and assistant dissertation supervisor.

5. Persons invited by the chairperson of that committee, including experts who are not members of the Council, may attend committee meetings without the right to vote.
6. The committee may invite the candidate for an initial interview, including with regard to the information provided in the application for the appointment of the dissertation supervisor(s) or the supervisor and assistant supervisor. This may also take place at the meeting, referred to in § 5.
7. The dates for verification shall be defined by the chairperson of the council in consultation with the committee.

#### § 5

1. The verification referred to in § 4 section 2 shall take place at a meeting of the committee attended by the candidate. At the meeting, the committee shall assess the candidate's fulfilment of the requirements stipulated in § 2(2)(2).
2. The committee assesses the fulfilment of each criterion by awarding points from zero to three, with:
  - 1) 0 means that the candidate does not meet the criterion,
  - 2) 1 means that the candidate meets the criterion to a minimum extent,
  - 3) 2 means that the candidate meets the criterion at intermediate level,
  - 4) 3 means that the candidate fully meets the criterion.
3. Obtaining more than half of the maximum number of points and at least one point under each criterion gives the candidate an acknowledgement of achievement of the learning outcomes at PQF level 8, which means a positive verification result.
4. The committee shall prepare a report of the verification conducted, reflecting the content of all questions asked and answers given.
5. The verification shall be concluded with a positive or negative result. Information about the outcome shall be included in the report.

### Initiation of proceedings

#### § 6

1. In the application referred to in § 7, section 1, the candidate shall indicate the discipline in which the procedure for the award of the degree shall be conducted. If the doctoral dissertation or the achievements referred to in § 2, section 2(3) involve scientific issues from more than one discipline, the candidate shall indicate the leading discipline in which the proceedings for the award of the degree are to be conducted.
2. Where a doctoral dissertation covers scientific issues from more than one scientific discipline contained in a given field of science and it is not possible to indicate the leading discipline, the proceedings shall be conducted in the field of science and the degree in the field shall be conferred by the Senate. The initiation of proceedings in a scientific field shall take place at the request of the candidate addressed to the President of the Senate. The provisions in the following section of the Regulations relating to the Council and the Doctoral Committee apply to the Senate and the President of the Senate respectively.

#### § 7

1. In the case of a candidate referred to in § 2(1)(2) and (3), the initiation of proceedings takes place at the request addressed to the Chairperson of the Council. On the basis of the application, the Council adopts a resolution to initiate proceedings. A template of the application constitutes Attachment No. 1 to the present Regulations.
2. In the case of a candidate referred to in § 2(1)(1), the proceedings are initiated by an application for the appointment of a dissertation supervisor(s) or a dissertation supervisor and an assistant dissertation supervisor as referred to in § 3 (1). In order to perform further activities in the proceedings for the award of the degree, the candidate submits to the Chairperson of the Council the documents indicated in section 3.
3. The application referred to in section 1 shall be accompanied by:
  - 1) five printed copies of the doctoral dissertation, together with an electronic copy saved in PDF format, if the dissertation is a written work,
  - 2) an abstract in English,
  - 3) if the doctoral dissertation is a collection of published and thematically related articles or scientific monographs, or if the doctoral dissertation is not a written work, an extended abstract of min. 10 pages, in Polish and English, containing, in particular: the scope, dissertation objectives and thesis, description of the research subject, main results and conclusions, main diagrams, figures, charts, tables, references to the author's main publications and patents, summary of own contribution should additionally be included ,

- 4) if the dissertation is prepared in a foreign language, an abstract and an extended abstract referred to in points 2 and 3 prepared in Polish shall additionally be included,
  - 5) if the dissertation is not a written work, a description in Polish and English should additionally be included,
  - 6) a favourable opinion from the doctoral dissertation supervisor(s) or the dissertation supervisor and assistant dissertation supervisor on the dissertation, particularly emphasising its originality,
  - 7) originals or certified photocopies of documents confirming that the criteria referred to in § 2(2)(1) have been met,
  - 8) a list of scientific achievements in accordance with the form as in Attachment No. 3 to the present Regulations,
  - 9) curriculum vitae,
  - 10) a declaration on the costs incurred for the conduct of the proceedings for the award of the degree, a template of which constitutes Attachment No. 4 to the present Regulations; does not concern persons referred to in § 16, section 1,
  - 11) a statement of previous doctoral theses/degree proceedings, a template of which constitutes Attachment No. 5 to the present Regulations,
  - 12) a statement by the candidate on the originality of the doctoral dissertation, a template of which constitutes Attachment No. 6 to the present Regulations,
  - 13) an original or certified photocopy of a certificate or graduation diploma attesting to knowledge of a modern foreign language at a proficiency level of at least B2,
  - 14) statement of the individual percentage and substantive contribution of all co-authors in the creation of a collective work referred to in § 2 section 4'
  - 15) in the case of the candidate referred to in § 2 (1)(1), a certificate of successful completion of classes resulting from the educational programme as part of doctoral studies is to be additionally attached, and in the case of a candidate, referred to in § 2 (1)(2) – a certificate of completion of education at a doctoral school,
  - 16) in the case of a candidate who has submitted a doctoral dissertation prepared as part of education at the doctoral school conducted by the Silesian University of Technology, a declaration of compliance of the submitted doctoral dissertation, the template of which is contained in Attachment No. 6 to the present Regulations,
  - 17) statement of criminal liability, the template of which is contained in Attachment No. 6 to the present Regulations,
  - 18) required permits, consents or positive opinions to conduct research
4. If an application does not meet formal requirements, in particular it does not contain the required attachments, the Chairperson of the Council calls on the applicant to remedy the deficiencies, setting a deadline of no fewer than 14 days. If the deficiencies are not remedied within the specified period, the application is left unprocessed.
  5. Where a candidate has not been admitted to the defence of a doctoral dissertation or has been refused a degree in previous degree-granting proceedings, the same dissertation may not be used as the basis for reapplying for a degree.
  6. A written doctoral dissertation is checked using the Uniform Anti-plagiarism System. The respective dissertation supervisor(s) or dissertation supervisor and assistant dissertation supervisor sign and submit to the chairperson of the council a report confirming verification of the dissertation. Detailed rules for the verification of dissertations are defined by a separate regulation of the Rector.
  7. The Council shall issue a decision in the form of a resolution refusing to initiate the procedure for awarding a doctoral degree if the person who submitted the application to initiate this procedure does not meet the requirements specified in § 2 section 2 or failed to attach the doctoral dissertation together with a positive opinion of the supervisor or supervisors. The decision refusing to initiate the proceedings may be appealed against to the RDN. Persons in respect of whom there are justified doubts as to their impartiality, subject to exclusion under the principles specified in the Code of Administrative Procedure, including in particular the dissertation supervisor(s) or supervisor and assistant supervisor, do not participate in the council's vote.
  8. In the case of a doctoral dissertation the subject of which is protected by legal secrecy, a procedure regulated by a separate Ordinance of the Rector shall be followed.

#### **Procedure for appointment and scope of activities of the doctoral committee**

##### **§ 8**

1. The Council shall appoint a doctoral committee of at least five persons to conduct activities in proceedings for the award of the degree, subject to § 6(3), consisting of persons holding the title of professor or the academic degree of habilitated doctor with scientific achievements in an area similar to that in which the doctoral dissertation is prepared. Members of the committee may also include persons from abroad who do not meet the conditions for the degree or title held, if the council considers that they have significant achievements in the scientific field to which the doctoral dissertation relates. The Council shall designate the chairperson and deputy chairperson of that committee. A member of the committee, excluding the chairperson and deputy chairperson, may be a person who is not a member of the Council. Members of the doctoral committee cannot be persons in respect of whom there are justified doubts as to their impartiality, subject to exclusion under the principles specified in the Code of Administrative Procedure, including in particular the supervisor(s) or the supervisor and assistant supervisor or the reviewers.
2. A separate doctoral committee shall be established for each degree award procedure. The committee shall proceed in the form of resolutions.
3. Scope of activities of the doctoral committee:
  - 1) issuing recommendations to the council regarding admission to the defence of a doctoral dissertation,
  - 2) conducting a doctoral dissertation defence,
  - 3) giving an opinion to the council on the granting of the degree,
  - 4) making proposals to the council for the award of a distinction for a doctoral dissertation,
  - 5) other, as commissioned by the Chairperson of the Council.
4. The doctoral committee may admit to the defence of the dissertation a candidate who has received positive reviews from at least 2 reviewers.
5. The doctoral committee shall submit to the Council the recommendation referred to in section 3 (1), along with the case files, including the doctoral dissertation and reviews.
6. Following the defence, the doctoral committee shall forward to the Chairperson of the Council all files of the case, including the doctoral dissertation and reviews, together with an opinion on the awarding of the degree, in accordance with the procedure defined in § 11.
7. Resolutions of the doctoral committee shall be adopted by secret ballot, by simple majority, in the presence of at least half of those entitled to vote, and shall be signed by the chairperson.
8. Minutes of the meetings shall be taken and signed by the person taking the minutes and the chairperson.

### **Manner of appointment of reviewers, rules for preparing reviews**

#### **§ 9**

1. In the proceedings for the conferment of the degree, the Council shall, by resolution, appoint 3 reviewers from among persons who are not employees of the Silesian University of Technology and another higher education institution, an institute of the Polish Academy of Sciences, a research institute, an international institute, the Łukasiewicz Centre or the Łukasiewicz Network institute whose employee is the person applying for the degree. Reviewers are appointed prior to the appointment of the doctoral committee and thus prior to the Council meeting. Persons in respect of whom there are justified doubts as to their impartiality, subject to exclusion under the principles specified in the Code of Administrative Procedure, including in particular the dissertation supervisor(s) or supervisor and assistant supervisor, do not participate in the council's vote.
2. The Council may appoint a panel or panels which, after reviewing the scientific issues of doctoral dissertations, propose to the Council the composition of doctoral committees and the reviewers.
3. The reviewer may be a person who is not an employee of the Silesian University of Technology, holds at least a habilitation degree and who has significant achievements in the field of scientific issues to which the doctoral dissertation relates.
4. A reviewer may be a person who does not fulfil the conditions for holding a degree or academic title referred to in section 3, but is an employee of a foreign university or scientific institution, if the Council considers that the person has significant achievements in the scientific issues to which the doctoral dissertation relates.
5. A reviewer cannot be a person in respect of whom there are reasonable doubts as to their impartiality.
6. Reviewers are required to prepare a review of the dissertation within 2 months of receipt and to deliver it to the chairperson of the board immediately after preparation, in hard copy and on an electronic data carrier.
7. A contract with the reviewer shall be concluded on behalf of the University by the head of the basic unit, who provides administrative support to the council conducting the degree awarding proceedings.



8. The reviews received shall be forwarded to the doctoral committee without delay, but no later than seven days from the date of receipt, in order for the committee to issue a recommendation on admission of the doctoral dissertation for the to the defence.

### **Admission to defend a doctoral dissertation**

#### **§ 10**

1. Upon receipt of a recommendation of the doctoral committee as to admission of the dissertation defence, the Council shall issue a resolution on admission of the dissertation for the defence. In case of a refusal of admission the Council shall issue a decision to refuse admission to the defence in the form of a resolution with reasons provided, in accordance with the requirements of the Code of Administrative Procedure. The Council's resolution shall be adopted by secret vote, by an absolute majority of votes, in the presence of at least half of the council members, those being professors and university professors. Persons in respect of whom there are justified doubts as to their impartiality, subject to exclusion under the principles specified in the Code of Administrative Procedure, including in particular members of the doctoral committee, the supervisor(s) or supervisor and assistant supervisor or the reviewers, do not participate in the council's vote.
2. The candidate shall have the right to lodge a complaint against the resolution to refuse admission to the defence within 7 days from the date of its delivery; the complaint is lodged with the RDN through the Council that made the decision.
3. In the event of an admission to the defence or a successful resolution of the complaint referred to in section 2, the chairperson of the Council, in consultation with the chairperson of the committee and the supervisor(s) or the dissertation supervisor and assistant dissertation supervisor, as the case may be, and the candidate shall establish a date for the defence of the doctoral dissertation in accordance with the procedure defined in § 17(1).

### **Defence of doctoral dissertation**

#### **§ 11**

1. The defence of the doctoral dissertation shall take place at a meeting of the committee attended by the candidate and the dissertation supervisor(s) or dissertation supervisor and assistant dissertation supervisor, as appropriate, and the reviewers.
2. The defence of a doctoral dissertation shall be open to the public; however, where the subject of the dissertation is covered by a legally protected secret, the public defence shall not be open to the public. Procedure and rules for the conduct of doctoral dissertations where the subject of the dissertation is covered by legal secrecy is regulated by a separate Ordinance of the Rector.
3. The procedure and rules for conducting doctoral defences by remote mode are regulated by a separate Ordinance of the Rector.
4. Proceedings of the dissertation defence:
  - 1) the defence of the dissertation is conducted by the chairperson of the doctoral committee or their deputy,
  - 2) the chairperson of the committee or their deputy report on the proceedings,
  - 3) the supervisor presents the profile and scientific activities of the candidate,
  - 4) the candidate presents the main ideas, objectives, thesis, results and conclusions of the dissertation,
  - 5) the reviewers present their reviews (in the absence of the reviewers, their reviews are presented by a person designated by the chairperson of the committee),
  - 6) the candidate responds to the comments made by the reviewers,
  - 7) the chairperson opens the discussion, in which all those present at the meeting may speak and ask questions,
  - 8) the candidate answers the questions allowed by the person conducting the doctoral defence.
5. The committee meeting, including the closed part, is attended by at least one reviewer and one supervisor, but without the right to vote.
6. In justified cases, in particular when the dissertation supervisors or reviewers are abroad or their health condition prevents them from travelling, their participation in remote form is allowed, provided that at least one dissertation supervisor takes part in the defence of the dissertation at the place where it is held. With the consent of the committee chairperson, the reviewers may participate in the committee remotely.
7. Following the defence of the doctoral dissertation, the committee, at a closed session, adopts a resolution on the expression of an opinion on the conferral of the degree. The present supervisor(s) or the supervisor and assistant supervisor as well as the reviewers participate in the closed session, but without the right to vote. The

candidate and the persons participating in the defence are informed orally about the result of the defence of the doctoral dissertation.

8. A report on the course of the doctoral defence is prepared and forwarded to the chairperson of the council together with a resolution expressing an opinion on the conferral of the degree within seven days of the session.

### **Decision on conferral of the degree**

#### **§ 12**

1. On the basis of the committee's resolution expressing an opinion on the conferral of the degree and after a discussion at the council meeting, which may include the dissertation supervisor(s) or the dissertation supervisor and the assistant dissertation supervisor as well as the reviewers, the council issues an administrative decision in the form of a resolution. The resolution must meet the requirements stipulated for a decision under the Code of Administrative Procedure. The decision on refusal to confer a degree must contain a justification.
2. The council's decision on conferral of a degree is taken by the council members who are professors and university professors in secret vote, by an absolute majority of votes, in the presence of at least half of the members of the Council who are professors and university professors. Persons in respect of whom there are justified doubts as to their impartiality, subject to exclusion under the principles specified in the Code of Administrative Procedure, including in particular members of the doctoral committee, the supervisor(s) or supervisor and assistant supervisor or the reviewers, do not participate in the council's vote.
3. The candidate has the right to appeal against the decision to refuse the degree to the RDN within 30 days from the date of delivery of the decision, through the Council that issued the decision.

### **Distinction of doctoral dissertation**

#### **§ 13**

1. A motion to honour a dissertation with a distinction may be made by the reviewer in the content of the review or during a committee meeting.
2. The conditions for awarding a dissertation with a distinction are:
  - 1) highly positive reviews of the dissertation emphasising its high substantive value,
  - 2) publication of all or part of the results of the dissertation in the form of an original thesis in a peer-reviewed scientific journal with an *Impact Factor*, with the candidate for the degree being the principal or corresponding author of the publication in question.
3. The distinction of a dissertation shall be made by the Council in the form of a resolution, upon the proposal of the doctoral committee, in a secret vote by an absolute majority of votes.
4. The author of the distinguished dissertation receives a letter of congratulations from the Rector, which is presented at the doctoral promotion ceremony.

### **Degrees awarded jointly with other entities**

#### **§ 14**

1. The degree may be conferred jointly with other entities awarding doctoral degrees in the discipline in question in which each of them has the scientific category A+, A or B+ or authorisations granted pursuant to Art. 226a (1) of the Act, as well as with foreign entities authorised to confer the doctoral degree within the discipline in which the degree is to be conferred.
2. Awarding the degree referred to in section 1, takes place on the basis of an agreement concluded by the Silesian University of Technology in writing, specifying the principles of cooperation, and in particular the names of the supervisor(s) or the supervisor and assistant supervisor(s), the method of confirmation of the learning outcomes, the conditions for the conduct of research in both entities, the composition and manner of appointment of the doctoral committee and reviewers, the procedure and place of the defence, the entity responsible for the introduction of data into POL-on, the template diploma, the amount and method of bearing the costs of the proceedings.
3. If the procedure for awarding the degree is conducted with the participation of a foreign entity, the agreement referred to in section 2 may specify that the person awarded the degree receives a doctoral diploma issued by that entity and:
  - 1) doctoral diploma issued by the entity of the higher education and science system awarding the degree or
  - 2) a joint doctoral diploma issued by entities of the higher education and science system awarding the degree or a doctoral diploma issued by one of these entities indicated in the agreement.
4. In the case of doctorates conducted in international cooperation, in particular as a result of international projects, a larger number of supervisors may be appointed.



5. The Director of the Doctoral School shall inform the Chairperson of the Council of the contract referred to in section 2 within 14 days of its conclusion.

### **Proceedings conducted in a language other than Polish**

#### **§ 15**

1. If the candidate, reviewer, dissertation supervisor(s) or dissertation supervisor and assistant dissertation supervisor do not speak Polish, the dissertation supervisors' opinions and all reviews are additionally prepared in English or are translated into this language.
2. The non-Polish-speaking person should be informed in English about the course of the discussion and all actions and resolutions about which the Polish-speaking persons are informed, and all documents exchanged with them, including contracts, forms and statements, should be prepared additionally in English on the basis of templates developed at the University.
3. If the documentation referred to in section 1 was prepared in a foreign language, a sworn translation into Polish must be submitted.

### **Rules for determining the amount of the fee**

#### **§ 16**

1. The University does not charge any fees for conducting the procedure of conferral of a doctoral degree from a candidate who has completed a course of doctoral studies started before the 2019/2020 academic year or submitted a doctoral dissertation prepared as part of education at the doctoral school conducted by the Silesian University of Technology.
2. A candidate other than those specified in section 1 shall be charged a fee by the University on the basis of a concluded agreement, with the proviso that, in the case of an academic teacher or researcher, the costs of the proceedings shall be borne by the university employing them, an institute of the Polish Academy of Sciences, or a research institute or an international institute. In case of an academic teacher or researcher employed in more than one of the above-mentioned entities, the costs of the proceedings are borne by the entity that is the primary place of work of that teacher or employee, unless the entities agree otherwise. If none of the entities is indicated as the primary place of work, the costs of the proceedings are incurred on the basis of an agreement concluded between the entities employing that academic teacher or researcher. The fee shall be paid to the University.
3. The amount of the fee for the proceedings for the award of the degree includes the costs of the remuneration of the dissertation supervisor(s) or dissertation supervisor and assistant dissertation supervisor(s), reviewers, expenses related to business trips and other costs connected with the conduct of the procedure at the Silesian University of Technology in the amount equal to 20% of the remuneration costs of dissertation supervisors and reviewers.
4. In justified cases, including those related to a candidate's financial situation, the Rector may exempt the candidate from paying part or all of the fee if the candidate demonstrates that they are unable to pay.
5. The template agreement referred to in section 2 and the amount of the fees shall be determined by the Rector in a separate Ordinance.

### **Information obligations – data published in BIP and POL-on**

#### **§ 17**

1. The Silesian University of Technology shall make available in its BIP, on its website the following:
  - 1) the doctoral dissertation, in case of a written work, together with its abstract, or a description of the doctoral dissertation, in case it is not in the written form, and its reviews - no later than 30 days before the defined date of the defence of the doctoral dissertation;
  - 2) information regarding the defence, its date, place and manner of conduct – no later than 10 days before the established date of the defence of the doctoral dissertation;
2. In case of a doctoral dissertation the subject of which is protected by legal secrecy, only the reviews are published, excluding the protected contents.
3. The documents referred to in section 1 shall be uploaded to POL-on by an authorised employee as soon as they are available.

#### **§ 18**

1. Meetings of the council and of the doctoral committee - with the exception of meetings concerning the defence of the doctoral dissertation - may be conducted remotely, using instant messaging and a remote voting system that ensures proper authorisation of those entitled to vote and guarantees the secrecy of the vote. Minutes of the meetings shall be prepared and signed by the secretary and the chairperson.

**ATTACHMENT NO. 1**  
to the Regulations for the award of a doctoral degree

.....  
(candidate name)

.....  
(place, date)

.....

.....  
(mailing address)

.....  
(telephone number and e-mail address)

To the Chairperson of the Discipline Council

**Application to initiate proceedings for the award of a doctoral degree**

I am applying for the initiation of proceedings for the award of a doctoral degree in the discipline of .....

Doctoral dissertation topic: .....

.....

I enclose with the application:

Specify the Attachment number	Attachments
	dissertation in 5 copies and in electronic form, in PDF format
	abstract of the doctoral dissertation in English
if applicable	extended abstract of the doctoral dissertation in Polish and English
if applicable	abstract and extended abstract prepared in Polish
if applicable	description in Polish
	positive opinion of the dissertation supervisor(s) on the dissertation
	originals or certified photocopies of documents confirming the fulfilment of the criteria referred to in § 2(2)(1) of the Regulations for the award of a doctoral degree
	list of scientific achievements
	curriculum vitae
if applicable	declaration to bear the costs of the procedure for award a doctoral degree
	statement on previous doctoral dissertation/ proceedings for the award of a doctoral degree
	statement by the candidate on the originality of the dissertation
	original or a photocopy of a certificate attesting to knowledge of a foreign language at a proficiency level of at least B2
if applicable	statement of the individual percentage and substantive contribution of all co-authors in the creation of the collective work defined in §2(4) of the Regulations for the award of a doctoral degree
if applicable	certificate of successful completion of classes resulting from the educational programme as part of doctoral studies or certificate of completion of education at a doctoral school, as referred to in §7(3)(15) of the Regulation for the award of a doctoral degree
if applicable	declaration of compliance of the doctoral dissertation
	statement of criminal liability
if applicable	the required permits, consents or positive opinions for performance of the tests

.....  
(candidate's signature)

To be completed by the person accepting the application: date of application .....

NOTES: .....

.....

.....  
(signature of the person accepting the application)

**ATTACHMENT NO. 2**  
to the Regulations for the award of a doctoral degree

<b>CANDIDATE's SHEET</b>		
Candidate name:		
Address of residence:		
1.	<b>KNOWLEDGE</b>  The candidate knows and understands:	
Information on meeting the criterion	1) to the extent that it is possible to revise existing paradigms– a worldwide body of knowledge covering theoretical foundations, general issues and selected specific issues appropriate to the scientific discipline in which the candidate will prepare the doctoral dissertation.	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	Number of points awarded 0– 1– 2– 3	
	2) the main developments in the scientific discipline in which the candidate will prepare the doctoral dissertation	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	Number of points awarded 0– 1– 2– 3	
	3) the research methodology in the discipline in which the candidate will prepare the doctoral dissertation	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	Number of points awarded 0– 1– 2– 3	
	4) the rules for dissemination of scientific results, including through open access	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	Number of points awarded 0– 1– 2– 3	
	5) fundamental dilemmas of modern civilisation	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	Number of points awarded 0– 1– 2– 3	
	6) economic, legal, ethical and other relevant determinants of research activity	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	Number of points awarded 0– 1– 2– 3	
	7) the basic principles for the transfer of knowledge to the economic and social spheres and for the commercialisation of the results of scientific activities and of the know-how related to these results	
	8) TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
Number of points awarded 0– 1– 2– 3		
2.	<b>SKILLS</b>  The candidate is able to:	
Information on meeting the criterion	1) define the purpose and object of research, formulate a research hypothesis,	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	Number of points awarded 0– 1– 2– 3	
	2) develop research methods, techniques and tools and apply them creatively	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION

		Number of points awarded 0–1–2–3
3)	make inferences on the basis of research results	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
4)	critically analyse and evaluate the results of scientific research, expert activities and other work of a creative nature and their contribution to the development of knowledge	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	including information on:  – possible experience as a reviewer in scientific journals, – participation in organisations, councils, bodies or other expert groups whose task was to provide opinions, analyses and evaluations of the results of scientific research, expert activities and other works of a creative nature and their contribution to the advancement of knowledge	Number of points awarded 0–1–2–3
5)	transfer research results to the economic and social spheres	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	including information on patents applied for and obtained for invention projects, information on implementations and/or commercialisation of invention projects/know-how related to these results, of which the candidate is the author/co-author	Number of points awarded 0–1–2–3
6)	communicate on specialist subjects to the extent necessary for active participation in an international scientific environment	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	including information on participation in foreign, international internships, scientific conferences or other international scientific endeavours	Number of points awarded 0–1–2–3
7)	disseminate the results of scientific activities in popular forms	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	including information on how the results of the candidate's scientific activities are disseminated	Number of points awarded 0–1–2–3
8)	initiate debates,	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	including information on participation in scientific conferences or other scientific endeavours, in which the candidate has taken an active part	Number of points awarded 0–1–2–3
9)	participate in scientific discourse	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	including information on participation in scientific conferences or other scientific endeavours, in which the candidate has taken an active part	Number of points awarded 0–1–2–3
10)	10) use a foreign language at level B2 of the Common European Framework of Reference for Languages, to an extent that enables participation in an international scientific and professional environment	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
11)	plan and conduct individual and team research or creative projects, including in an international environment	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
	including information on participation in research projects, indicating and describing the role and tasks performed in them	Number of points awarded 0–1–2–3
12)	independently plan and act for their own development and inspire and organise the development of others	
	TO BE FILLED IN BY THE CANDIDATE	TO BE FILLED IN BY THE CANDIDATE

	including information on education, specialisations and qualifications acquired to date, received awards and prizes, scholarships, plans for further scientific development, participation and activities undertaken by the candidate in organisations supporting the development of its members' activities	including information on education, specialisations and qualifications acquired to date, received awards and prizes, scholarships, plans for further scientific development, participation and activities undertaken by the candidate in organisations supporting the development of its members' activities
	13) plan and deliver a class or group of classes using modern methods and tools	
	TO BE FILLED IN BY THE CANDIDATE	TO BE FILLED IN BY THE CANDIDATE
	including information on previous experience in the indicated field	including information on previous experience in the indicated field
3.	SOCIAL COMPETENCES	
	The candidate is ready to:	
Information on meeting the criterion	1) critically evaluate achievements within the scientific discipline concerned	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
	2) critically assess their own contribution to the development of the scientific discipline concerned	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
	3) recognise the importance of knowledge in solving cognitive and practical problems	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
	4) fulfil the social obligations of researchers and creators	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
	5) initiate actions in the public interest	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
	6) think and act entrepreneurially	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3
	7) pursue scientific activity in an independent manner	
	TO BE FILLED IN BY THE CANDIDATE	TO BE FILLED IN BY THE CANDIDATE
	8) respect the principle of public ownership of the results of scientific activity, taking into account the principles of protection of intellectual property)	
	TO BE FILLED IN BY THE CANDIDATE	TO BE COMPLETED BY THE COMMISSION
		Number of points awarded 0–1–2–3



**LIST OF ACADEMIC ACHIEVEMENTS OF THE CANDIDATE FOR THE DOCTORAL DEGREE**

(Candidate name)	(place, date)
(ORCID No.)	
(mailing address)	
(telephone number and e-mail address)	

**I. Scientific articles published in a scientific journal which, in the year the article was published in its final form was included in the ministerial list of scientific journals and peer-reviewed proceedings of international conferences**

Author(s); title of paper; name of journal; year of publication; volume; pages from-to; Ministry of Higher Education and Science, IF score.

1. ....
2. ....

**II. Publications in peer-reviewed proceedings of international scientific conferences which, in the year of publication of the article in its final form, were included in the ministerial list of scientific journals and peer-reviewed proceedings of scientific conferences**

Author(s); title of paper; name of conference; venue; year; source of publication; pages from-to.

1. ....
2. ....

**III. Scientific monographs published by a publishing house which, in the year in which the monograph was published in its final form was included in the ministerial list of publishing houses**

Author(s); title of book; name of publisher; year of publication; number of pages; ISBN number.

1. ....
2. ....

**IV. Chapters in scientific monographs which, in the year of publication in their final form, were included in the in the ministerial list of publications**

Author(s); title of chapter; editor(s); title of monograph; name of publisher; year of publication; pages from-to; ISBN number.

1. ....
2. ....

.....  
(candidate's signature)

**Declaration to bear the costs of the proceedings for the award of a doctoral degree**

**PART A\***

..... (Candidate name)	..... (place, date)
.....	
..... (mailing address)	
..... (telephone number and e-mail address)	

**Candidate's declaration to bear the costs of the procedure for awarding a doctoral degree**

I declare that I shall bear the costs for conducting my doctoral degree procedure at the Silesian University of Technology.

Payment terms shall be stipulated in a separate agreement.

.....  
(candidate's signature)

**PART B\***

..... (name)	..... (place, date)
.....	
..... (name, address of entity)	

**Employer's declaration\*\*\* to bear the costs of the proceedings for the award of a doctoral degree**

I declare that I shall bear the costs for the conduct of the proceedings for the award of a doctoral degree at the Silesian University of Technology to Mr/Ms\*\*: .....

Payment terms shall be stipulated in a separate agreement.

.....  
(date and signature of authorised person)

\* fill in the relevant part– A or B

\*\* delete as appropriate

\*\*\* within the meaning of the Act: employing university, institute of the Polish Academy of Sciences, research institute or international institute

**Statement of previous doctoral dissertation/proceedings  
for the award of a doctoral degree\***

(Candidate name)	(place, date)
(mailing address)	
(telephone number and e-mail address)	

**PART A\*\***

I declare that I *have / have not* previously applied for a doctoral dissertation/programme for the award of a doctoral degree\* at any academic institution.

.....  
(candidate's signature)

**PART B\*\***

I declare that I *have not* been admitted to the defence of my doctoral dissertation / I have been refused a doctoral degree\* in previous proceeding/proceedings\* for the award of a doctoral degree in the discipline of .....  
W .....  
(name of unit)

Doctoral dissertation title: .....  
.....

Date of commencement of doctoral dissertation/doctoral procedure\*: .....

Date and no. of resolution of non-admission to the defence/date and no. of resolution of refusal to award the doctoral degree/date and no. of decision to refuse to award the doctoral degree\*: .....

Reason for non-admission to defence/refusal to confer the degree\*: .....  
.....  
.....

I declare that the indicated doctoral dissertation(s)\* in respect of which the above-mentioned resolution(s)/decision(s)\* were taken is/are not the same as the dissertation(s) forming the basis for applying for the award of the doctoral degree in these proceedings.

.....  
(candidate's signature)

\* delete as appropriate

\*\* fill in the relevant part– part A or B

\*\*\* if there was more than one procedure, please provide the information requested in this ATTACHMENT for each procedure separately

.....  
(Candidate name)

.....  
(place, date)

.....

.....  
(mailing address)

.....  
(telephone number and e-mail address)

**Statement by the candidate on the originality of the doctoral dissertation**

I, the undersigned, declare that:

a) doctoral dissertation entitled .....

.....  
is the result of my creative activity and was created without the unauthorised participation of third parties,

b) all the source materials and studies I have used have been referred to in it, and the work I have written does not infringe the copyright of any third party,

c) the attached electronic version of the dissertation is the same as the printout of the dissertation.

.....  
(candidate's signature)

**Statement by the candidate on the compliance of the doctoral dissertation**

I, the undersigned, declare that the doctoral dissertation entitled: .....

.....  
is compliant with the doctoral dissertation prepared and submitted as part of the education at the doctoral school conducted by the Silesian University of Technology.

.....  
(candidate's signature)

**Statement by the candidate on criminal liability**

I, the undersigned, declare that I am aware of criminal liability for making false statements pursuant to Art. 233 of the Penal Code.

.....  
(candidate's signature)

**List of certificates confirming knowledge of a modern foreign language  
valid at the Silesian University of Technology**

1. At the Silesian University of Technology, learning outcomes within the scope of knowledge of a modern foreign language can be confirmed by the following certificates:
  - 1) within the scope English language skills:
    - a) LanguageCert,
    - b) Cambridge English Qualifications: B2 First (FCE), C1 Advanced (CAE) lub C2 Proficiency (CPE), B2 Business Vantage (BEC Vantage), C1 Business Higher (BEC Higher),
    - c) TELC (The European Language Certificates),
    - d) TOEIC (Test of English for International Communication),
    - e) TOEFL (Test of English as a Foreign Language),
    - f) IELTS (International English Language Testing System);
  - 2) within the scope of German language skills:
    - a) Goethe-Zertifikat B2, Goethe-Zertifikat C1,
    - b) TestDaF,
    - c) DSD II,
    - d) telc Deutsch B2, telc Deutsch C1,
    - e) telc Deutsch B2 Beruf, telc Deutsch C1 Beruf;
  - 3) within the scope Spanish language skills:
    - a) DELE (issued by the Cervantes Institute),
    - b) TELC (B2 i C1);
  - 4) within the scope French language skills:
    - a) DELF Certificate (diplôme d'études en langue française) – DELF B2,
    - b) DALF Certificate (diplôme approfondi de langue française) – DALF C1;
  - 5) within the scope Italian language skills:
    - a) PLIDA: Progetto Lingua Italiana Dante Alighieri,
    - b) CILS: La Certificazione di Italiano come Lingua Straniera,
    - c) CELI: Certificato di Conoscenza della Lingua Italiana;
  - 6) within the scope Russian language skills:
    - a) TIRJO: (ТПКИ – TJRO-II)/B2, (ТПКИ – TJRO-III)/C1, (ТПКИ – TJRO-IV)/C2.
2. Knowledge of a modern foreign language in the following languages: English, German, Spanish, French, Italian and Russian may also be confirmed by the Foreign Language Center of the Silesian University of Technology as part of a certificate examination. Application requesting the above-mentioned examination should be submitted to the director of the Foreign Language Center, who will appoint an appropriate examination committee.