

Regulations of the Biotechnology Center

1. On working days, the building of the Biotechnology Center (BC) will be open from 6:00 a.m. to 10:00 p.m.
2. Entry to the BC building on working days from 8:00 a.m. to 4:00 p.m. will be possible without using a card only through the BC porter's lodge. At other times, entry will only be possible with a card.
3. Leaving the building on working days after 4:00 p.m. as well as weekends and holidays will be possible only through the BC porter's lodge.
4. On weekends and holidays, the BC building will be open from 8:00 a.m. to 8:00 p.m.
5. On weekends and holidays, the entrance to the building will be possible only through the main entrance for people with access cards.
6. On weekends, holidays and working days before 8:00 a.m. and after 4:00 p.m., guests or students may be admitted to the building through the main entrance only by persons inviting or caring for them.
7. Employees of the University, students, doctoral students and others are obliged to comply with the applicable rules of occupational health and safety.
8. Persons who are not employees of the University may not stay in the laboratories without the supervision of a supervisor or a person designated by him.
9. Persons staying in the BC building on working days after 4 p.m. and on weekends and holidays using the BC premises, due to the absence of the porter, are obliged to always perform the activities specified in point 11 and point 14 of these Regulations.
10. In a given area of the building (floor/laboratory), for safety reasons, there must be at least two people within voice range.
11. Before leaving the building, each person staying in BC is obliged to:
 - a. check if the windows in the rooms where it stayed are closed,
 - b. check if the media valves are closed in the rooms where it stayed,
 - c. check if the light is turned off in the rooms where it stayed,
 - d. check if the devices it used are turned off,
 - e. close the rooms used and return the keys to the appropriate boxes.
12. Keys taken from the BC reception desk after 4 p.m. should be returned to the reception desk at 4 Krzywoustego Street.
13. The BC Director has the right to restrict access to the building and its premises to persons who do not comply with the Regulations.

14. §64 and §65 of the applicable Work Regulations of the Silesian University of Technology apply to the organizational and material liability of employees.
15. After the working hours of BC in the building (i.e. on working days after 10:00 p.m. and on weekends and holidays after 8:00 p.m.) an alarm will be activated, the violation of which will result in the automatic call of the Academic Guard, and then the police. Therefore, it is recommended to leave the BC 15 minutes before the closing time of the building, after performing the activities from point 11 of these Regulations.
16. Employees of the university, having read the regulations, should deliver completed Annex 1 to the secretariat of the BC.
17. Persons who are not employees of the University, i.e. doctoral students, students, pupils, trainees, volunteers and others must be under the care of an employee of the University. The University employee is obliged to familiarize the above-mentioned persons with the Regulations and keep the signed statement from Annex 2.

List of emergency telephone numbers (only in Polish):

32 237 27 11 - concierge „Nowa Chemia”

32 237 28 54 - Academic Guard

607 454 888 - elevators

112 - emergency number

997 - Police

998 - Fire brigade

999 - Emergency medical Services