

STUDENT INTERNSHIP RECRUITMENT – INSTRUCTIONS

1. Find a company whose business profile interests you. Suggestions: https://www.polsl.pl/rib/wp-content/uploads/sites/84/2025/04/ListazakladowPracy_2009_2021-1.pdf
2. Write an email from your university email address to the contact address of the selected company:
“Hello, I am a student of the Faculty of Biomedical Engineering at the Silesian University of Technology. I am interested in (...). Is it possible to complete a student internship at your company for (...) hours during (...) period? Kind regards, (Name Surname).”
NOTE – the internship can be completed for 160, 320, or 480 hours.
3. Didn't get a reply? Try another company or ask your supervisor or lecturer in the relevant field for help.
4. After receiving a positive response, ask the company to issue an invitation including the following information: company name and address, intern's details, proposed internship period (a future date – it is not possible to fund internships that have already taken place).
5. Then – links to forms and ranking lists are available at:
<https://www.polsl.pl/rib/en/biomedig-en-2/for-students/>
6. Fill out the RECRUITMENT FORM FOR PROJECT PARTICIPATION
(<https://forms.office.com/e/FBT3c7f6HF>)
7. Apply for this support form: <https://forms.office.com/e/UjyvMV6uFF>
8. Wait for an email with further instructions.

INFO	As part of the project, the following are planned:
	- 53 internships lasting 160h (1 month)
	- 24 internships lasting 320h (2 months)
	- 12 internships lasting 480h (3 months)

The internship scholarship amount equals the minimum wage. If the internship is carried out during the academic year, it is necessary to apply for an Individual Study Plan for the internship period. The internship can only be completed once; applications are processed on a first-come, first-served basis.

The internship can be completed as part of professional practice – for more information, please contact the Professional Practice Supervisor, **Dr. Eng. Ada Orłowska** (ada.orlowska@polsl.pl).



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