

## LIST OF ACCEPTABLE DOCUMENTS CONFIRMING PROFICIENCY IN ENGLISH

### 1. Diplomas of completion of:

- a) studies in philology in the field of foreign languages and applied linguistics;
- b) a foreign language teacher training college;
- c) the National School of Public Administration (KSAP).

2. A document issued abroad and confirming the holding of an academic degree or an academic title – certifies the knowledge of the language of the institution performing education.

3. A document confirming the completion of university-level or post-graduate studies conducted abroad or in the Republic of Poland – certifies the knowledge of the language, provided that the only language of instruction was a foreign language.

4. A document issued abroad and considered equivalent to the Polish school-leaving certificate – certifies the knowledge of the language of instruction.

5. International Baccalaureate Diploma.

6. European Baccalaureate Diploma.

7. Certificate of passing a ministerial exam [egzamin resortowy]:

a) in the Ministry of Foreign Affairs;

b) in the ministry directed by the minister competent for economical issues, the Ministry of Economic Cooperation with Foreign Countries, Ministry of Foreign Trade and the Ministry of Foreign Trade and Maritime Economy.

c) in the Ministry of National Defence – level 3333, level 4444 according to STANAG 6001.

8. A certificate confirming the knowledge of a foreign language, issued by KSAP as a result of a linguistic verification procedure.

9. A certificate confirming job qualification for high-ranked government position, issued by KSAP.

10. A document confirming the entry into the Record of Sworn Translators.

11. Certificates confirming knowledge of foreign languages at least at B2 common reference level of language proficiency according to “Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR)”:

11.1) certificates issued by institutions belonging to the Association of Language Testers in Europe (ALTE) – ALTE Level 3 (B2), ALTE Level 4 (C1), ALTE Level 5 (C2); especially: First Certificate in English (FCE), Certificate in Advanced English (CAE), Certificate of Proficiency in English (CPE), Business English Certificate (BEC) Vantage – at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT).

11.2) Certificates of the following institutions:

a) Educational Testing Service (ETS)- especially:

- Test of English as a Foreign Language (TOEFL) – at least 87 points in the Internet-Based Test version (iBT);

- Test of English as a Foreign Language (TOEFL) – at least 180 points in the Computer-Based Test version (CBT) completed with at least 50 points from Test of Spoken English (TSE);

- Test of English as a Foreign Language (TOEFL) – at least 510 points in the Paper-Based Test version (PBT) completed with at least 3,5 points from Test of Written English (TWE) and at least 50 points from Test of Spoken English (TSE);

- Test of English for International Communication (TOEIC) – at least 700 points;

b) European Consortium for the Certificate of Attainment in Modern Languages (ECL),

c) LanguageCert International ESOL Qualifications (or the City & Guilds, City & Guilds Pitman Qualifications, Pitman Qualifications Institute) – especially certificates:

- English for Speakers of Other Languages (ESOL) – First Class Pass at Intermediate Level, Higher Intermediate Level, Advanced Level;

- International English for Speakers of Other Languages (IESOL) – “Communicator” level, “Expert” level, “Mastery level”;

- LanguageCert Level 1 Certificate in ESOL International ( Listening, Reading, Writing) (Communicator B2) 603/1961/6 (City & Guilds Level 1 Certificate in ESOL International (reading, writing and listening) Communicator (B2) 500/1765/2);

- LanguageCert Level 2 Certificate in ESOL International ( Listening, Reading, Writing) (Expert C1) 603/1963/X (or City & Guilds Level 2 Certificate in ESOL International (reading, writing and listening) Expert (C1) 500/1766/4);

- LanguageCert Level 3 Certificate in ESOL International ( Listening, Reading, Writing) (Mastery C2 ) 603/1965/3 (or City & Guilds Level 3 Certificate in ESOL International (reading, writing and listening) Mastery (C2) 500/1767/6);

- Spoken English Test (SET) for Business — Stage B “Communicator” level, Stage C “Expert” level, Stage C “Mastery” level;

- English for Business Communications (EBC)— Level 2, Level 3;

- English for Office Skills (EOS)— Level 2;

d) Edexcel, Pearson Language Tests, Pearson Language Assessments — especially:

- London Tests of English, Level 3 (Edexcel Level 1 Certificate in ESOL International);

- London Tests of English, Level 4 (Edexcel Level 2 Certificate in ESOL International);

- London Tests of English, Level 5 (Edexcel Level 3 Certificate in ESOL International);

e) Education Development International (EDI), London Chamber of Commerce and Industry Examinations Board – especially the following certificates:

- London Chamber of Commerce and Industry Examinations (LCCI) – English for Business Level 2, English for Business Level 3, English for Business Level 4;

- London Chamber of Commerce and Industry Examinations (LCCI) — Foundation Certificate for Teachers of Business English (FTBE);

- London Chamber of Commerce and Industry Examinations (LCCI) – English for Tourism Level 2 – “Pass with Credit” level, “Pass with Distinction” level.

f) University of Cambridge ESOL Examinations, British Council, IDP IELTS Australia – especially International English Language Testing System IELTS—over 6 points.