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(stamp or name of the Workplace)

Dated on in

CONFIRMATION of the completion of the practical placement

I confirm that under the Agreement No. Ms/Mr,
the student of Silesian University of Technology, student register number, has carried out
the practical placement in a period from to

Assessment of student's implementation of the practical placement programme:

Evaluator	
Name:	Position in the Workplace:
Date:	Signature:
Instruction	
<p>This assessment sheet is intended to summarize the student's practical placement – to make an evaluation of the implementation of the practical placement programme, as well as to obtain feedback on the student's competences in order to further improve them.</p> <p>The student is assessed in each category in accordance with the grading scheme specified in the Studies regulations of Silesian University of Technology. The lowest positive grade is 'satisfactory'. It means that the student meets certain requirements to a minimal degree, and his competences require significant improvement. Students with a 'satisfactory' grade need help in further development.</p> <p>The highest (best) grade is 'very good'. This grade is given to students who exceed their expectations and who are clearly distinguished by the quality of work and their competences.</p> <p>'Fail' is a negative grade. It means that the student does not meet the requirements specified for students carrying out the practical placement and does not have the necessary competencies to undertake professional work in a given activity. Student obtaining 'fail' grade for most positions may be required to repeat the practical placement.</p> <p>If it is not possible to make an assessment in a given field, leave this field blank, while providing an appropriate annotation in the remarks field.</p>	

1. Student's attitude

Independence:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Initiative and openness to change:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attitude towards facing the problems:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Responsibility:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Commitment and conscientiousness:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Social competences and skills

Ability to work in a team:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ability to behave in difficult and stressful situations:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Communication skills:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Politeness and kindness; quality of contacts with colleagues, management and customers:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Willingness to critically assess own work:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Quality of work and organizational skills

The degree of implementation of tasks planned in the professional practice programme:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Quality of tasks performed:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Timeliness of tasks performed:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Usage rate of specialist knowledge acquired during studies:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Planning and organization of work:

Fail	Satisfactory	Satisfactory plus	Good	Good plus	Very good
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

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(signature of Workplace Tutor for practical
placements)