

Framework for the process in selection procedures for academic teachers

No.	Entities in the process					Course of the selection process	Documents and regulations										
	Rector	Head of basic/University-wide organisational unit	Human Resources Office	Selection Board	Candidate		Ordinance of the Rector	Application for consent to the announcement of a selection process	Announcement of the selection process	Application documents	Ranking list	Report of the Board	Information on the results of the selection process	Candidate information form	Appeal	Decisions of the Rector	Letter of the Rector
1.	V					Specification of the achievement of the reference candidate in the case of proceedings for the position of professor and University professor in the research or research and teaching Staff group	V										
2.		V				Submission of an application for approval to advertise the selection process together with a draft selection process announcement		V									
3.	V					Appointment of the selection Board											V
4.			V			Publication of the selection process announcement			V								
5.					V	Submission of application documents				V							
			V			Verification of the completeness of the documents, monitoring compliance with the procedure		V	V	V	V	V	V	V	V	V	V

6.				V		Formal assessment of the application documents and evaluation of academic, teaching and organisational achievements and in the case of selection for the position of professor and University professor in the research or in the research and teaching Staff group, the selection Board compares the candidate's achievements with those of the reference candidate in each case.						V					
7.				V		Drawing up ranking list of the candidates						V					
8.				V	V	Interview						V					
9.		V				Publication of the results of the selection process in the Public Information Bulletin							V				
10.		V			V	Notification of applicants of the strengths and weaknesses of their applications								V			
11.					V	Lodging an appeal									V		
12.	V					Decision on employment										V	
13.			V			Storage of complete documentation		V	V	V	V	V	V	V	V	V	V