Rules of using silent study rooms of the SUT Library

- 1. Rooms located at hall in the SUT Library (i.e. "A"-"G") are available during the Open Space opening hours. Room "X" is available during the opening hours of the Reading Room of the SUT Library. Current opening hours of the SUT Library can be found on the website: SUT Library Opening hours.
- 2. Rooms can be used for individual or group work all rooms offer office space and have electrical outlets. Internet access is provided via the eduroam network details on the website: <u>Silesian University of Technology | eduroam</u>.
- 3. Room users are fully responsible for the equipment and infrastructure in their rooms and are obligated to maintain their cleanliness. Room furnishings include:

Room "A": 2 desks with space for up to 4 persons

Room "B": 1 desk with space for up to 3 persons

Room "C": 2 desks with space for up to 4 persons

Room "D": 1 desk with space for up to 3 persons

Room "E": 1 desk with space for up to 2 persons

Room "F": 1 desk with space for up to 2 persons

Room "G": 1 desk with space for up to 2 persons

Room "X": 1 big table with space for up to 8 persons

The above furniture (i.e., chairs and desks) consist a permanent equipment. Some rooms have additional furnishings, such as armchairs and poufs, that can be moved between rooms as needed. Bringing additional furniture and furnishings from other rooms of the SUT Library are prohibited.

- 4. To use room "X" need to apply for key at library desk in Reading Room of the SUT Library.
- 5. Rooms are generally available priority is given to persons with reservations.
- 6. Reservations are made independently by Readers of the SUT Library through the form: <u>POLSL-Bookings-LibrarySUT</u>.
- 7. Reservations are made for one hour of use in the selected room. To use the room for a longer period, additional reservations must be made (according to room availability).
- 8. People unable to use reserved rooms "A"-"G" on the booked date, are pleased to notify cancellation or modification by sending a message to: library-bookings. Cancellation or modification of room "X" should be notified to: biblio.czyt@polsl.pl.
- Making a reservation requires acceptance of these terms and consent to the processing of personal data in accordance with the SUT Library's GDPR information clause - document content: GDPR information clause regarding processing of readers' personal data in the library and information system of the Silesian University of Technology.
- 10. Failure to comply with these terms and conditions will result in depravation right to use the silent study rooms.